

TODAY'S DATE

Attn: Sandy Morrow, Finance Assistant
Acadia University
Office of Advancement
15 University Ave., University Hall 225
Wolfville, Nova Scotia B4P 2R6

Dear Ms. Morrow,

I wish to make a donation in the amount of \$X to the research program of Dr. Sherri A. McFarland, Department of Chemistry at Acadia University. The money shall be used at Dr. McFarland's discretion; there are no expected deliverables associated with the donation. Please issue a tax receipt at your convenience and mail to the following address:

YOUR ADDRESS

Sincerely,

YOUR NAME